



**COLEGIO DE LAS HIJAS DE JESUS, INC.
GUIDANCE CENTER**

Ledesma Street, Iloilo City, Philippines
Email Add: guidance@chiloilo.edu.ph
Tel. No. (033) 337-25-20/ 0951-4265-889

RECOMMENDATION FORM

TO THE APPLICANT:

Kindly complete the information below. Give this form together with an envelope addressed to the **GUIDANCE PERSONNEL, COLEGIO DE LAS HIJAS DE JESUS, INC. LEDESMA ST. ILOILO CITY** to your Adviser or Guidance Counselor.

Name: _____ Last First Middle
Complete Name of Current/Former School: _____
Complete Address of School: _____
Contact Number of School: _____
Duration of Stay in the School: _____

TO THE ADVISER/ GUIDANCE COUNSELOR:

Please accomplish this form and place it in the envelope provided by the applicant. To ensure the confidentiality of your assessment, please seal and sign the flap of the envelope. Unsealed and unsigned envelopes will not be accepted.

A. How long and in what capacity have you known the applicant?

B. Please check on the space which corresponds to your assessment.

Personal Characteristics	Excellent	Good	Average	Poor	No Basis
Mental Ability					
Oral Communication Skills					
Written Communication Skills					
Leadership Skills					
Study Habits					
Maturity					
Respect to Self and Others					
Interpersonal Skills					
Simplicity					
Honesty and Trustworthiness					
Self-discipline					
Sense of Responsibility					
Creativity					
Initiative					

C. Has the applicant been subjected to any major disciplinary action? If yes, please explain details below.

D. Does the applicant have any learning disability that you are aware of? If you believe he/she would need special attention, please explain on the space provided.

E. Please state other details which could be of help in the assessment of the applicant.

F. Recommendation (Please check)

- I STRONGLY RECOMMEND the applicant
 I RECOMMEND the applicant
 I RECOMMEND THE APPLICANT WITH RESERVATIONS due to _____
 I DO NOT RECOMMEND the applicant

Thank you for the time you devoted in accomplishing this form!

Signature over printed name Designation Date